



अंडमान तथा निकोबार प्रशासन  
ANDAMAN & NICOBAR ADMINISTRATION  
डॉ. भीमराव अंबेडकर प्रौद्योगिकी संस्थान  
**Dr. B.R. AMBEDKAR INSTITUTE OF TECHNOLOGY**  
(NAAC ACCREDITED)  
पहाड गॉव पोर्ट ब्लेयर  
अंडमान तथा निकोबार द्वीप समूह  
PAHARGAON, PORT BLAIR- 744103  
ANDAMAN & NICOBAR ISLANDS



**Proceeding of 7<sup>th</sup> Meeting of the Board of Governors**

Date: 16<sup>th</sup> May 2020 Time: 2:00 pm

Venue: Board Room, DBRAIT, Port Blair (Through VC)

**The minutes of the meeting of the 7<sup>th</sup> Board of Governors was held on 16<sup>th</sup> May 2020 at 2:00 pm, (Through VC), at Board Room, BRAIT**

The following were present:

**Through VC**

- |                           |  |
|---------------------------|--|
| 1 Prof. K. K. Aggarwal    | Chairman   |
| 2 Prof. Ajoy Kumar Ray    | Member   |
| 3 Prof. R D Kaushik       | Member (Representative of Pondicherry University)  |
| 4 Dr. Renuka Mishra       | Member, Director, MHRD   |
| 5 Shri. Kamlesh Kumar     | Member, J S ( HE) A & N Administration   |
| 6 Prof. Mini Shaji Thomas | Special Invitee, NIT-Trichy, Director Mentor Institute                                   |
| 7 Prof. Nithyanand Prabhu | Special Invitee, Mentor, BRAIT   |
| 8 Prof. N C Shivaprakash  | Special Invitee, Performance Auditor of Mentor Institute, NIT Trichy                     |
| 9 Shri. Amlanjyoti Kar    | Special Invitee, Director Central Ground Water Board, India, Ministry of Water Resources |

**In Person**

- |                      |                                    |
|----------------------|------------------------------------|
| 9 Shri Girish Arora, | Member, (President, ACCI)          |
| 10 Dr. Utpal Sharma  | Member                             |
| 11 Smti S Aishwarya  | Member ( Institute Faculty)        |
| 12 Shri Vinod Kumar  | Member (Institute Faculty)         |
| 13 Smti. Suraj Moli  | Member Secretary, (Dean Academics) |

**Leave of Absence:**

- |   |          |
|---|----------|
| 1. Regional Officer AICTE                 | : Member |
| 2. Nominee of MSBTE                       | : Member |
| 3. Regional Director, CII, Eastern Region | : Member |

At the outset chairman welcomed all the members and special invitees for the 7<sup>th</sup> BoG meeting. The details of the discussion on each of the agenda item are as under:

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## 1.0 Action Taken on the 6<sup>th</sup>BoG Meeting proceedings.

### 1.1 Confirmation of the proceedings of the 6<sup>th</sup> meeting of the Board of Governors held on 30<sup>th</sup> December 2019.

The proceedings of the 6<sup>th</sup> meeting of the Board of Governors held on 30.12.2019 were circulated by email to all the members. No comments related to agenda have been received. However Shri. Vinod Kumar, Assistant Professor (ECE), Member BoG (Institute Faculty) mailed a detailed documents along with observations / suggestions was taken up for discussion with the approval of chair as miscellaneous item. The proceeding is attached at **Annexure-I** (page no.18-67)

#### Decision:

*The BoG confirmed the proceedings of 6<sup>th</sup>BoG meeting referred above.*

### 1.2 Action Taken report on the proceeding of 6<sup>th</sup> meeting of the Board of Governors held on 30<sup>th</sup> December 2019.

The Action Taken Report on the proceedings of the 6<sup>th</sup> meeting of the Board of Governors is given in **Annexure - II** (page no. 68-75).

#### Decision:

*BoG noted the Action Taken Report and made following observation related to relevant agenda item:*

Agenda Point	Reporting & Discussion items	Observation
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	<p>अंडमान तथा निकोबार प्रशासन ANDAMAN &amp; NICOBAR ADMINISTRATION <b>डॉ. भीमराव अंबेडकर प्रौद्योगिकी संस्थान</b> <b>Dr. B.R. AMBEDKAR INSTITUTE OF TECHNOLOGY</b> (NAAC ACCREDITED) पहाड गॉव पोर्ट ब्लेयर अंडमान तथा निकोबार द्वीप समूह PAHARGAON, PORT BLAIR- 744103 ANDAMAN &amp; NICOBAR ISLANDS</p> <p><b>Proceeding of 7<sup>th</sup> Meeting of the Board of Governors</b></p>	
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5.3	Miscellaneous issues - Consolidated seniority list	The BoG resolved that chairman, BoG shall constitute a committee to prepare seniority list as per the provision of relevant guidelines / rule.
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## 2.0 Approval Items.

### 2.1 Approval of Budget 2020-21.

The Budget estimate for 2020-21 is given in **Annexure - III** (page no.76)

#### Discussion & Decision:

*The BoG approved the Budget 2020-21.*

### 2.3 Approval of Annual Report 2019-20

The annual report for the year 2019-20 is attached **Annexure IV** (page no.77-116)

#### Discussion & Decision:

*The BoG approved the Annual Report 2019-20. The BoG also appreciated the effort made by institute to provide support to A & N Administration and community during COVID-19 lockdown period.*

### 2.2 Approval for establishing Research Center for Island Water Resource Study

Although Andaman Nicobar Islands gets an annual rainfall of 3000mm and above however due to uneven terrain the run down is very heavy and the storage facility is very limited further there are no perennial source of water. It is proposed to establish a search center for carrying out research on the Island water. The details proposal is attached in **Annexure - V & VI** (page no.117-129.)

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### Approval Sought:

The BoG may approve:


- i. The proposal of establishing center for Island Water Resource Research Center
- ii. Seed money for taking up the project in Baratang Island (Jharkhand Tribal dominated area).

### Discussion & Decision:

*The BoG appreciated the initiative taken by Civil Engineering Department to come out with such a proposal which is need of the hour.*

- I. *The BoG resolved establishment of Centre for Island Water Resource Centre and suggested that the progress of its activity may be reported to BoG periodically.*
- II. *The BoG approved the project proposal of carrying out study related to mapping of water resources for 70 Panchayats & Tribal villages and suggesting solutions for augmentation of water resources, with an estimated cost of Rs. 17.40 lakh in phases. The phase 1 includes covering 02 Panchayats each of South and North & Middle Andaman with an estimated cost of Rs. 2.10 lakh for carrying out the study.*
- III. *The BoG also recommended that the Seed Money may be obtained from TEQIP fund and in case fund is not available with TEQIP, the Seed Money may be obtained from the institute for Research Activities. The task of Co-Investigators for undertaking the above project may be assigned to suitable faculty members.*

**2.4 Pupil fund and IRG to be kept in fixed deposit and enhancement of students meritorious prize amount.**

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The institute collects money from students under Pupil fund and the same is utilized for various student centric activities. Further the institute also generates revenue through consultancy/ testing/ continuing education etc. It is proposed to keep the money in the fixed deposit under various schemes.

The institute has implemented a system of rewarding academically meritorious student; it has been proposed to increase the reward amount for various categories of academic achievement. The proposal may be seen at **Annexure VII** (at page no.130)

**Approval Sought:**

- i. Keeping the 80% of the pupil fund and IRG amount in fixed deposit in nationalized bank (SBI).
- ii. To enhance the reward amount for meritorious students as proposed by Dean (Academics)

**Discussion & Decision:**

*The BoG resolved the following:*

- i. The fund accumulated in bank account viz. pupil fund, IRG, IDF, Hostel may be kept in fixed deposit in nationalized bank.*
- ii. The revised reward amount for meritorious students as proposed by the institute mentioned in **Annexure VII** is approved and same may be implemented from the ensuing academic session.*
- iii. The interest accrued from pupil fund may be utilized for payment of remuneration for engaging teachers from private coaching centre for conducting special remedial*

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*classes under equity initiative. However the payment shall be made as per UGC / AICTE guidelines for payment of Guest faculty.*

*iv. The interest accrued from IRG to be used for giving Seed Money Grant for research proposal.*

### 3.0 Ratification.

#### 3.1 Ratification of the decision taken by the Chairman of BoG.

Formation of committee for carrying out selection for the following post:

1. Professor (CSE)
2. Professor / Associate Professor (ECE)

#### Decision:

*BoG ratified the decision taken by chairman with regard to formation of selection committee for the post of Professor (CSE) and Professor/Associate Professor (ECE) on contract basis.*

### 4.0 Reporting /Discussion Items.

#### 4.1 Status of recruitment for the post of Professors and Associate Professor.

The selection for the post of Professor and Associate Professor has been carried out as per the guideline of AICTE. The details of the candidate recommended by the selection committee are as hereunder:

S.No	Name of the Post	Name of the recommended candidate
1	Professor (CSE)	Dr. Sadasivuni Lakshminarayana
2	Associate Professor (Civil)	Dr. V Kannan
3	Associate Professor (CSE)	Dr. Sachi Nandan Mohanty

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The proposal has been submitted to obtain the approval of Hon'ble Lt Governor for issuing offer of appointment followed by appointment order to the selected candidate. While reviewing the proposal Finance has observed that selection has been made as per AICTE guidelines.

The selected candidate have requested for rent free accommodation. Since the candidates are not a Government Servant the finance department did not concur the proposal for rent free accommodation.

**Observation/Decision:**

*The BoG observed that the institute should pursue the matter with A & N Administration for issuance of offer of appointment so that the teachers who are recruited join the institute at the earliest.*

**4.2 Report on Equity Initiative Diploma and Degree Program.**

The details of Equity classes conducted for Diploma and Degree program is attached at **Annexure VIII and Annexure IX respectively** (page no.131-138). There has been some improvement in the case of Diploma Program however, the improvement in Degree program has not been to the required extend as very less time was available for the remedial classes.

**Discussion & Decision:**

*The BoG noted the equity measures taken for both degree and diploma programs and observed that more efforts are required to be made by the degree faculty members for improving the result, the BoG also noted that there has been some improvement in result of Diploma student under the Equity initiative however, this needs to be improved further.*

**4.3 Status on Implementation of TEQIP.**



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The physical and financial achievement under TEQIP expenditure for the current financial year is as under:

**Fund Spent Status: Component-wise (as per books of accounts) Rs. In Lakh**

Component	PLA	2017-18	2018-19	2019-20	Total	%
Procurements	600	25.6	85.56	111.07	222.24	<b>37%</b>
Academic processes	300	5.83	92.81	171.82	311.23	<b>104%</b>
Faculty Reforms		3.07	19.34	18.36		
Operating Cost	100	3.53	24.12	38.61	66.26	<b>66%</b>
<b>Grand Total</b>	<b>1000</b>	<b>38.03</b>	<b>221.83</b>	<b>339.86</b>	<b>599.73</b>	<b>60%</b>

**Summary of Expenditure against Procurement**

Description	Amount (Rs. In Crore)
Expenditure already incurred	2.22
Committed Expenditure (Supply order placed)	3.90
<b>TOTAL</b>	<b>6.12</b>

**Issue:**

As the web based Procurement Management Support System (PMSS) was not functional due to inadequate internet bandwidth in these Islands, the UT Administration has decided to carry out procurement through e-Procurement Portal of Govt of India, following the procurement guidelines of General Financial Rules (GFR), 2017) in the Procurement for TEQIP-III Project. Accordingly, the Institute has carried out procurement of 06 packages with the due consent of the procurement consultant of NPIU, following National Competitive Bidding procedure through e-procurement portal. The details of the said 06 procurement packages and the status of packages are given hereunder:

S. No	Package Name	Package Nos	Date of Issue of PO	Amount (Rs)	Payment/Delivery	Remarks
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					Status	
1	Lab Equipments for ECE Deptt	Package-III B	20 <sup>th</sup> Sep 2019	48,41,560.00	Payment Released to Vendor	
2	Lab Equipments for ECE Deptt	Package - II	20 <sup>th</sup> Sep 2019	21,74,155.00	Payment pending since Dec 2019	Fund not allocated by NPIU as Pkgs not entered in PMSS
3	Lab Equipments for ECE Deptt	Package - IV	20 <sup>th</sup> Sep 2019	14,06,365.00		
4	Lab Equipments for ECE Deptt	Package - V	20 <sup>th</sup> Sep 2019	16,79,755.00		
5	Lab Equipments for Civil Department	Package – III	31 <sup>st</sup> Dec 2019	1,14,32,485.00	Delivery not completed due to National lockdown	
6	Lab Equipments for Civil Department	Package - V	31 <sup>st</sup> Dec 2019	30,04,283.00	Delivery not completed due to National lockdown	

The procurement has been carried out with the approval of the competent authority of A & N Administration, Institute BoG and the advice of the Mentor Institute (NIT, Trichy), adhering procurement guidelines of e-Procurement Method as per GFR.

The MHRD /NPIU and World Bank for making back end entry in PMSS of above 06 packages has not been received, as a result fund under Procurement head is not been allocated to the institute for making payment to the vendors.

**Discussion:**

*The BoG discussed the observation of NPIU forwarded by MHRD, which states that the world bank did not agree to charge the procurement expenditure of 06 packages of TEQIP-III , “as the institute has not followed World Bank Procurement Guidelines and not used the PMSS, both of which are mandatory for all*

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*institutes in the project The concerned institute may be advised to use their own resources for these procurement, and in future, if any deviation from the agreed process is anticipated, the institute must approach NPIU regarding the same”.*

*The BoG was appraised that due to non availability of internet PMSS could not be accessed and the matter was brought to the knowledge of NPIU on 3<sup>rd</sup> October 2018. The BoG was also informed that while approving procurement packages amounting to Rs. 3.81 Crore the Finance Department clearly stated that GFR 2017 may be followed which was also endorsed by Chief Secretary, A & N Administration.*

#### **Observation and Decision:**

*The BoG after detailed deliberation observed that A & N Islands being isolated from mainland and highly deficient in terms of availability of internet bandwidth, NPIU may be requested to take up with World Bank for one time approval for booking of expenditure for 06 packages amounting to Rs. 2.45 Crore under TEQIP-III as a Special Case.*

#### **4.4 AICTE SAC Report and Affiliation Status**

Based on the complaint submitted by Vice Chancellor Pondicherry University, to MHRD and AICTE, a EVC (Expert Visit Committee) visited the institute on 25<sup>th</sup> Nov 2019. Based on the information available they submitted a report to AICTE wherein 58 deficiencies were pointed out. This was followed by 03 meetings of Standing Appellant Committee wherein all the documents were produced the number of deficiency has now been reduced to 07. The summary of the deficiency is as under:



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S.No	Deficiency (Broad Head)	Deficiencies noted by EVC	SAC1 14-12-2019	SAC2 20/01/2020	SAC 3 26/02/2020	Remarks
1	Application Summary: Table A	S. No 2 to 10 Not Accepted / Not applicable	Deficiencies exists	Deficiencies exists	Comments appended in recommendation	-
2a	Instructional Area: Engineering and Technology - Diploma	Laboratories - Not accepted in the absence of building plans and site plan	Deficiencies exists	Deficiencies exists	some deficiency exists	Some deficiencies related to additional labs of Hotel management exists which is also reflected at S. No. 2b
2b	Infrastructure	Only 02 labs are available against the requirement of 07 as per AICTE norms		Deficiencies exists	Deficiencies exists	
		Only 23 labs available against the requirement of 28 as per AICTE norms and 14 labs of UG are shared		Deficiencies exists	Deficiencies exists	
		only 01 restaurant is available against requirement of 02 as per AICTE norms		Deficiencies exists	Deficiencies exists	
3a	Instructional Area: (Common facilities)	Computer center not accepted in the absence of building plans and site plan	Deficiencies exists	Deficiency not compiled	Deficiency exist	Repeated at point no. 3b
3b	Instructional area	The area of the computer center is	Deficiencies exists	Deficiencies exists	Deficiencies exists	



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		94.651sqm against the requirement of 150sqm as per AICTE norms				
4a	Amenities Area (Not accepted in the absence of building plans and site plan)	<ul style="list-style-type: none"> <li>Boys Common room</li> <li>Girls common rooms</li> <li>Cafeteria</li> </ul>	Deficiencies exist	Deficiency not removed	Deficiency still exist	Repeated at point no. 4b
4b	Amenities Area	<ul style="list-style-type: none"> <li>Girls common room is not available</li> <li>Boy's common room is 41.744sqm against the requirement of 75sqm</li> </ul>	Deficiencies exist	Deficiencies exist Area does not comply	Deficiencies exist	
5	Circulation Area	Internet bandwidth	Deficiencies exist	Deficiencies exist	Deficiencies exist	
		Number of PCs in language lab		Work order placed	Deficiencies exist	
		Legal applications S/W Legal systems S/W		Deficiency not removed		
6	Library facilities	Multi Media PC - not accepted	Deficiencies exist	Purchase order placed. Deficiency exist	Deficiencies exist	
7a	Other facilities (fire NOC not available)	Safety and security measures in the campus	Deficiencies exist	Deficiency not removed	Deficiencies exist	Repeated at point no. 7b
7b	Other Facilities	Fire safety Certificate issued by competent	Deficiencies exist	Deficiencies exist	Deficiencies exist (undertaki	

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		authority			ng submitted )	
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***The recommendation of SAC 2 is as under:***

“This institute has been converted from Diploma to Degree College. It is submitted by the Principal that, the steps are being taken to fulfill the AICTE norms. An undertaking to obtain fire certificate and complete barrier free environment by 15/04/2020. And deficiency in the computer center as well as boys and girls common room shall be rectified by the beginning of Academic year 2020-21.

Deficiency still exists in some of the labs, internet bandwidth, number of computers, multimedia computers, safety and security measures in the campus and steps are being taken to rectify them.

Certificate dated 24/02/2020 of the architect is not acceptable because the Principal states that the lift is available in one of the two blocks and the certificate does not mention the other block.

In the aforesaid circumstances this committee recommends Extension of Approval (EoA) to this institute to be given for Academic year 2020-21 after compliance of the undertaking aforesaid.”

**Discussion & Decision:**

*The BoG also discussed the observation made by AICTE which was forwarded by MHRD. The BoG took note of seven deficiencies which are still pending viz. the shortage of space for boys and girls common room, computer lab and number of laboratory for hotel management and the number of computers in language lab as well as multi media lab. The BoG also noted that the lift in new building has been installed while in the old building it is yet to be installed. It was also noted that the Fire department has carried out inspection*

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*and APWD has been tasked to complete all the work suggested by fire department.*

*The BoG was appraised that due to COVID-19 lockdown the work could not be under taken by APWD and the computer supply got delayed. The BoG was also appraised that completing all the deficiency would take around 24-30 weeks. Keeping in view the challenges experienced by these Islands post lockdown the BoG observed that AICTE may be requested to extend the approval without any penal action.*

#### **4.5 Implementation of AICTE pay scale.**

A & N Administration has implemented AICTE pay scale for all the teachers attached to Diploma program with effect from 01/01/2016. As regards implementation of AICTE pay scale for teachers attached to degree program clarification has been obtained from MHRD regarding reimbursement of 50% arrears. As per the advice of MHRD the matter has been referred to MHA for their concurrence.

#### **Discussion & Decision:**

*The BoG suggested that the institute should to take up the matter with the competent authority for implementation of the AICTE pay scale for teachers of degree program at the earliest.*

#### **4.6 Training, Workshop conducted and Student Centric Activities.**

The details of training provided and workshop conducted in the current financial year is as under:

S.No	Training Area	Location	No. of faculty / staff



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1	Training on Digital Pedagogy	New Delhi	2
2	Training on Advanced Pedagogy	IIT Kanpur	2
3	2 days web-based PMSS Workshop	Kolkatta	2
4	Library Management workshop	DBRAIT	2
5	Summer Research Internship	IIT Hyderabad	2
6	ISRO Bangalore –orientation for Project	ISRO Bengaluru	2
7	Strategic Planning and Universal Human Value	Science Centre Port Blair (by DBRAIT)	35
8	Professional Development Training	IIM Kashipur	6
9	IoT, Machine Learning IP &DL(National workshop)	DBRAIT	30
10	Advance in Polymeric materials & Human healthcare	Goa	1
11	workshop-cum-training for NPIU/SPIU official	Coimbatore T.N	1
12	FDP on Data Sciences with the support of ATAL	MNIT Allahabad	1
13	Data Analytics tools for research, NITTR, Chandigarh	NITTR Chandigarh	1
14	Purchase Process – TEQIP	NIT Trichy	1
15	Cyber Security	IIT Roorkee	1
16	Data Science	IIT Gandhinagar	1
17	3-D Printing and Allied Technologies	IIT Guwahati	5
18	Robotic & Automation	IIT Kanpur	1
19	Robotic & Automation	IIT Roorkee	1
			<b>97</b>

**Student Centric Activities:**

1. Swachhta pakhwada observance from 16<sup>th</sup> -31<sup>st</sup> Jan 2020.
2. 7 teams participated in Smart India Hackathon 2020. 01 team selected for Grand Finale.
3. Internal Hackathon organized as a part of Smart India Hackathon 2020, on 18/01/2020. About 40 student participated
4. Conduction of Cultural fest - PRAJNA 2020 from 30<sup>th</sup> to 31<sup>st</sup> January 2020. Approximately 500 students from 04 other



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colleges from these Islands and 07 students from NIT-Trichy attended the fest.

5. Observance of “Mathrubhasha Divas” on 21/02/2020.
6. National level workshop on “Image Processing, Computer vision, ML, Deep learning and IoT” under TEQIP from 28<sup>th</sup> January - 2<sup>nd</sup> February 2020 in the institute. 37 students attended the workshop.
7. ISRO in collaboration with DBRAIT celebrated 100<sup>th</sup> birth Anniversary of Dr. Vikram Sarabhai Centenary. 200 students from BRAIT and 600 students from other colleges / school attended.
8. Counseling by the Professional counselors for the students every Thursday.
9. Celebration of Women’s Day by all girl students and lady faculties.

### **Discussion & Decision:**

*The BoG noted the information furnished regarding various Student Centric Activities.*

## **5.0 Any other items with the approval of Chairman.**

### **5.1 Miscellaneous**

*The submission made by Shri Vinod Kumar, Member BoG, (Institute Faculty) was taken up for discussion with the approval of the Chair, however during the discussion Shri Vinod Kumar questioned the authorities for mentioning that no comments were received on the minutes of 6<sup>th</sup> BoG as a part of Action Taken Report. During the discussion Shri Vinod Kumar repeatedly used un-parliamentary language questioning the constitution of BoG. The BoG decided not to discuss the issue brought out by Shri Vinod Kumar vide his mail dated 4<sup>th</sup> Feb 2020. However, chairman desired that a detailed reply be submitted to the MHRD on the observation made in the said matter.*

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*Shri Vinod Kumar repeatedly used un-parliamentary language regarding the constitution of BoG, the BoG expressed its displeasure and asked him to leave the meeting.*

## 5.2 Quality of Education

*BoG observed that there have been complaints from the parents about lack of seriousness among few teachers in conducting classes. BoG also observed that a quality check needs to be carried out with regard to the quality of question papers in the internal test, the answer scripts submitted by students, assignments etc..*

*Accordingly BoG decided the following documents must be submitted by all the teachers to their respective HoDs:*

1. Attendance Register
2. All internal assessment papers
3. Answer Scripts/Evaluation sheets for non-examination courses
4. Mini Project Documents etc...

*Academic Audit shall be carried out by the BoG members during the subsequent meetings as and when it is held at Port Blair.*

*Meeting ended with vote of thanks to the Chair.*

Sd/-

**Dean (Academic)  
Member Secretary**

Sd/-

**Principal**

Sd/-

**(Prof. K.K. Aggarwal)  
Chairman**