



**Proceeding of 9<sup>th</sup> Meeting of the Board of Governors**

Date: 28<sup>th</sup> September 2020 Time: 2:30 pm

Venue: Board Room, DBRAIT, Port Blair (Through VC)

The minutes of the meeting of the 9<sup>th</sup> Board of Governors was held on 28<sup>th</sup> September 2020 at 2:30 pm, (Through VC), at Board Room, BRAIT

The following were present:

**Through VC**

- |                           |  |
|---------------------------|--|
| 1 Prof. K. K. Aggarwal    | Chairman   |
| 2 Prof. Ajoy Kumar Ray    | Member   |
| 3 Dr. Renuka Mishra       | Member, Director (TE), MHRD                              |
| 4 Smti. U. M. Hire        | Member, System Analyst MSBTE                             |
| 5 Prof. R D Kaushik       | Member (Representative of Pondicherry University)        |
| 6 Shri. Kamlesh Kumar     | Member, J S ( HE) A & N Administration                   |
| 7 Dr. M Uday              | Special Invitee, NIT-Trichy, Mentor Institute            |
| 8 Prof. Nithyanand Prabhu | Special Invitee, Mentor, BRAIT                           |
| 9 Prof. N C Shivaprakash  | Special Invitee, Performance Auditor of Mentor Institute |
| 10 Shri B.K. Jena         | Member Secretary, Dean (Academics)                       |

**In Person**

- |                            |                             |
|----------------------------|-----------------------------|
| 11 Shri Surendra Prahladka | Member, (President, ACCI)   |
| 12 Dr. Utpal Sharma        | Member                      |
| 13 Smti S Aishwarya        | Member ( Institute Faculty) |
| 14 Shri Altamash Mustafa   | Member (Institute Faculty)  |

**Leave of Absence:**

- |                                |                                  |
|--------------------------------|----------------------------------|
| 1. Regional Officer (ER),AICTE | : Member                         |
| 2. Shri. Saikat Roy Chowdhury  | : Member, Regional Director, CII |

At the outset Chairman welcomed all the members and special invitees for the 9<sup>th</sup> BoG meeting. The Principal, DBRAIT informed that there are two new members viz. Shri Surendra Prahladka, new President of ACCI and Shri B.K. Jena, new Dean (Academics), DBRAIT. The Chairman welcomed both the new members and the BoG appreciated Shri Girish Arora (President of ACCI) and Smt Suraj Moli (Dean-Academics) the outgoing members for their contribution in the earlier BoG.

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The details of the discussion on each of the agenda items are as under:

**1.0 Action Taken on the 8<sup>th</sup>BoG Meeting proceedings.**

**1.1 Confirmation of the proceedings of the 8<sup>th</sup> meeting of the Board of Governors held on 30<sup>th</sup> June 2020.**

The Proceedings of the 8<sup>th</sup> meeting of the Board of Governors held on 30.06.2020 were circulated to the members. No comments have been received. The proceeding may be confirmed at **Annexure-I** (page no.9-16) of Agenda Note.

**Decision:**

*The BoG confirmed the proceedings of 8<sup>th</sup> BoG meeting referred above.*

**1.2 Action Taken report on the proceeding of 8<sup>th</sup> meeting of the Board of Governors held on 30<sup>th</sup> June 2020.**

The Action Taken Report on the proceedings of the 8<sup>th</sup> meeting of the Board of Governors is attached at **Annexure - II** (page no. 17-18) of Agenda Note.

**Decision:**

*The BoG noted the Action Taken Report. As regards agenda 4.1 University's Nominee stated that the said report has not been received by him. The Chairman desired that the report may be sent to all the members and the comments so received may be submitted.*



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## 2.0 Approval Items.

### 2.1 Approval of developing Integrated Rain water harvesting and filtering system

The institute has developed a check dam around 20 years ago and has been using the water so collected till few years ago. However the adjoining area has now been developed as colony and the waste water is routed through the canal thereby polluting the check dam water. The water requirement in the campus has increased substantially and in last years Port Blair Municipal Council was requested to supply water through tankers. The cost of water so supplied was in the tune of Rs. 50 Lakh. It is felt that the institute should make its own arrangement to augment the rain water harvesting so that the dry spell can be managed by the rain water stored in pond/ well. The blueprint of the plan is attached at **Annexure-III** (page no. 19) of Agenda Note. The water harvesting system proposed shall be in-line with Jal Nidhi Plan of GoI. The estimated cost shall be around Rs.30 Lakh, the work shall be executed by APWD.

#### Decision:

*The BoG accorded in-principle approval to go ahead with the proposal for making the campus self sufficient with regard to the water requirement. The proposal shall be sent to APWD for obtaining fund estimate and estimate once received from APWD may be submitted in the BoG for approval.*



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## 2.2 Procurement of additional Goods (Equipments and LRs).

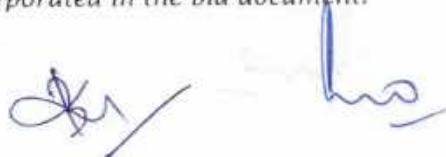
The institute has procured equipments worth Rs.6.00 Crore from the TEQIP-III project fund. However, only Rs.4.10 Crore could be booked, while Rs.1.90 Crore worth equipment procured did not get approval from World Bank for releasing payment. The matter has been taken up to the NPIU and a letter from Secretary (Edn), A & N Admin to MHRD is being sent for seeking one time relaxation.

The NPIU has communicated that the TEQIP-III project now has been extended till 31<sup>st</sup> March 2021 and the States/UTs who are performing well may get additional grants.

Hence, it is felt desirable to initiate procurement action so that any additional grant so received can be utilized before 31<sup>st</sup> December 2020. The BoG may consider giving purchase approval for following items:

S. No.	Name of items	Proc. Method	Estimated Cost (Rs. In Lakh)
1	100 nos. Desktop Computers	GeM	75.00
2	2 Nos. Rack Server	GeM	8.00
3	Hardware based Firewall	GeM	8.00
4	Switches for Fibre Optic (OFC) connector	GeM	2.00
5	NI-LabView software for already procured NI-hardware	Direct Contracting (Proprietary item of National Instruments)	29.00
<b>Total</b>			<b>122.00</b>

Note: For items at S.No. 1 to 4, 5 years AMC condition shall incorporated in the bid document.





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The institute shall only initiate tender process and complete bid process management within 6 weeks. The purchase order shall be placed after obtaining BoG approval (once the confirmation of additional fund is received).

**Observation of MHRD:**

*Regarding Procurement of Rs. 1.90 Crore, the World Bank has rejected the said procurement and the same was also communicated to the MHRD, thus the expenditure cannot be booked under the project.*

*The initiation of procurement of Sl. No. 1 to 5 may be procured following the revised TEQIP-III, procurement guidelines effective from 26/6/2020 provided any procurement budget is available under the project. However, any procurement carried must be entered in PMSS.*

**Decision:**

*The BoG resolved that the institute can initiate bid process management as per World Bank latest guidelines and the bids so received may be placed before the Purchase Sub-Committee for further scrutiny and recommendations to the BoG.*

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### 2.3 Re-advertisement to fill-up the post of Professor/Associate Professor on contract basis.

The 6<sup>th</sup> BoG had approved the vacancy notice for the post of Professor and Associate Professor (one each) in Civil, CSE and ECE. After completing the selection process 2 Associate Professors and 01 Professor were given offer of appointment and they have also given the acceptance. It is proposed that we may re-advertise 01 post of Professor each for ECE and Civil and 01 Associate Professor for ECE on contract basis.

#### Decision:

*The BoG resolved that the institute may take necessary action for advertising the vacancy notice for the above post and initiate the selection process.*

### 3.0 Reporting / Discussion Items

#### 3.1 Progress of Research Initiatives

- Dr. E. Muthukumar, Assistant Professor (ECE) has received research grant of Rs.8.00 Lakh from Department of Biotechnology for carrying out research using Foldscope to study the bacteria and other microorganism in kitchen utensils. He is completed his research and shall share his research finding with the members of BoG.
- The 7th BoG approved the establishment of IWRRRC centre at DBRAIT. The progress of IWRRRC shall be shared by the Centre In-charge through a presentation.





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**Decision:**

*The BoG noted the progress made by IWRRRC and approved engaging 06 additional Research Asssitant subject to the condition that the overall project cost shall not exceed. The BoG also resolved that the salary may be booked under TEQIP-III Project IOC head.*

**3.2 COVID CARE CENTRE (CCC)**

Andaman and Nicobar Admin has decided to convert Maritime Hostel as COVID Care Centre accordingly the institute took initiative to augment the infrastructure facilities and create an ambiance of home away from home. The centre has all the facilities for the inmates, further a full-fledged monitoring system with the software and CCTV has been put in place. The recovery rate is 100%.

**Decision:**

*The BoG appreciated the contribution made by the institute in establishing and maintaining COVID Care Centre under A&N Administration.*

**3.3 TEQIP Project**

TEQIP-III Project period has been extended from 30<sup>th</sup> September, 2020 to 31<sup>st</sup> March, 2021 by Govt. of India.

The financial achievement under TEQIP-III project as on 31<sup>st</sup> August 2020 is given as hereunder:

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**Expenditure, Component-wise (as per books of accounts) Rs. In Lakh**

Component	PLA	2017-18	2018-19	2019-20	2020-21	Total	%
Procurements	600	25.60	85.56	111.08	150.26	372.50	62%
Academic processes	300	5.83	92.81	171.86	23.88	348.24	124%
Faculty Reforms		3.07	19.34	22.00	9.45		
Operating Cost	100	3.53	24.12	40.18	9.37	77.20	77%
<b>Grand Total</b>	<b>1000</b>	<b>38.03</b>	<b>221.83</b>	<b>345.12</b>	<b>192.95</b>	<b>797.94</b>	<b>80%</b>

**Summary of Expenditure against Procurement**

Description	Amount (Rs. In Lakh)
Expenditure already incurred	372.50
Committed Expenditure (Supply orders placed, material received/under transit)	233.00*
<b>TOTAL</b>	<b>605.50</b>

\* Rs 233.00 Lakh includes Rs 197.00 Lakh expenditure which needs approval of 6 procurement packages from the World Bank.

**Decision:**

The BoG noted the physical and financial progress of the project.

**3.4 Status on AICTE approval and University affiliation**

AICTE has extended approval for academic year 2020-21 with 06 observations. Pondicherry University has advised all the affiliated colleges in Andaman and Nicobar Islands except DBRAIT to submit the filled in





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format for grant of affiliation. However, for DBRAIT they have proposed that an inspection will be carry out to see the compliance of the observations made by previous inspection Committee.

**Discussion & Decision:**

*The BoG noted the development related to University affiliation. The University's nominee pointed out that the MSBTE website the diploma of DBRAIT is indicated as not affiliated. The representative from MSBTE (member of BoG) informed that the affiliation of DBRAIT is through an MoU hence it is not reflected in the website. The Chairman BoG desired that the website may be updated to avoid confusion.*

**3.5 Extension of delivery period of Procurement packages as discussed with NPIU.**

Due to national lockdown to contain spread of COVID-19 from 24<sup>th</sup> March 2020 onwards the suppliers delivered the equipments after the prescribed delivery period mentioned in the supply orders in respect of 202 Desktop Computers hence attracted liquidated damage at the rate of 0.5% of the contract value for each week of delay upto a maximum of 5%. The issue was raised during the VC meeting with NPIU. The Central Project Advisor, NPIU suggested the institutes to extend the

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delivery period to avoid imposition of liquidated damage as the reason for delay in delivery is genuine.

Since the purchase proposal was approved by BoG (6<sup>th</sup> BoG). The proposal is placed before the BoG for considering the waving off of LD charges only for the lockdown period followed by restriction in movement of Goods i.e. from 24<sup>th</sup> March 2020 to 20<sup>th</sup> July 2020.

**Observation of MHRD:**

*The delivery of goods or levy of Liquidity damage if any against the procurement shall be applicable as per the terms & condition stated in the Purchase Order (PO). However, considering the prevailing situation and lockdown, the institute may take appropriate decisions regarding extension of delivery period considering the prevailing situation associated with it.*

**Decision:**

*The BoG resolved that the LD of firm supplying computers may be waived off only to the extent of lockdown period i.e. from 25<sup>th</sup> March to 20<sup>th</sup> July 2020.*

**4.0 Ratification.**

**4.1 Ratification of the decision taken by the Chairman of BoG.**

Consequent to decision of extending the TEQIP-III Project upto 31<sup>st</sup> March 2021, it was desired that the



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Action Plan for 3<sup>rd</sup> quarter i.e. Oct-Dec 2020 at Annexure-IV (at Page No. 20-25) of Agenda Note be submitted to NPIU before 22<sup>nd</sup> September 2020. We have sent the Action Plan with the approval of Chairman. The BoG is requested to ratify the same.

**Decision:**

The BoG ratified *the decision taken by the Chairman.*

**5.0 Any other items with the approval of Chairman.**


**5.1 Distinguished Alumni Achievement Award:**


The Principal, DBRAIT suggested that the institute intend to start the Distinguished Alumni Achievement Award (DAAA) for recognizing the contribution of alumni in three broad areas viz. Societal, Professional and Innovation.

**Discussion:**

*The BoG approved the proposal and desired that the details may be submitted in the next BoG.*

*Meeting ended with vote of thanks to the Chair.*

  
Dean (Academic)  
Member Secretary

  
Principal

(Prof. K.K. Aggarwal)  
Chairman